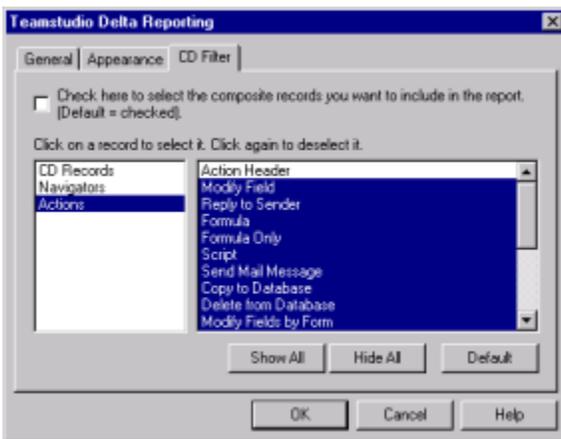# Filtering Low-level Information

CD records store the rich text definitions of form and subform design layouts. They are complex by nature. Making even a small change in the layout of a form can cause significant differences at the CD record level. From the CD Filter tab, you can filter out low-level information that is not significant in comparing two design elements or two documents, for example, differences that show up as a result of a simple form layout change.

> ⓘ Working with the CD Filter is an advanced option. Use the CD Filter only if you understand the internal structure of a design element.

The CD filter gets its initial settings from the Smart Filter. You can make changes in the filter for a single report as follows:

To filter CD records

- To filter CD records in the report, select the **Check here to select the composite records you want to include in the report** check box.

The list box on the left lists the following container types:

Container Type	Description
CD Records	A container for rich text such as $BODY
Navigators	A container for navigators
Actions	A container for actions on forms and views

The list box on the right lists all the CD records for the selected container type.

- Click **Show All** to select every CD record for the selected container type.
- Click **Hide All** to clear any selections for the selected container type.
- Click **Default** to use Delta's default CD record selection for all container types.

The various types of CD records are defined in the *IBM Lotus Notes C API* manual. For most users, Delta's default settings are sufficient and you will not need to change them.

> ⓘ Keep in mind that the custom CD Filter selections you make are not saved. You must re-customize CD Filter the next time you create a report with Delta.

See "Configuring the Smart Filter," for information on how to use the CD Filter.

> ⊘ If you are customizing the CD record selection for only one container type, click **Default** before you begin. This sets up the default selection for all containers types. You can then select the container you want to customize and proceed. If you click **Default** after you customize the selection for a container type, that container type's selection reverts to the default.