

E-mail Notification

Use Teamstudio CIAO! to setup e-mail notification.

To set e-mail notification:

1. Select the **Promotion Path** that relates to the database or template for which you want to notify people or groups, via email, that the promotion was a success.
2. Click the **Create** action button and select **Email Notification**. The Email Notification document appears:

The screenshot shows the 'Email Notification' configuration window. The title bar includes the Teamstudio CIAO! logo and the text 'Email Notification'. The window is divided into two main sections: 'Step: Email Notification' and 'Email Settings'. The 'Step: Email Notification' section has fields for 'Active' (Yes), 'Description' (Notify Business Unit), and 'Comments'. The 'Email Settings' section has a 'Recipients' field (FinanceGroup), a 'Subject' field (New deployment of [%DBTITLE%] [%]), and several checkboxes: 'Include promoted database as attachment' (unchecked), 'Include build comment in e-mail body' (checked), 'Include Make Version comment in e-mail body' (checked), 'Include link to promoted template' (checked), and 'Include link to refreshed database' (checked). The 'Message' field contains the text 'Please verify the new release version.'.

3. The E-mail Notification document is active by default. Leave this setting.
4. Enter a descriptive name in the **Description** field (for example, **Status Report**).
5. In the **Recipients** field, click the dropdown to select names from the address book to send e-mail notification to, upon successful promotion of this database to the target server.
6. In the **Subject** field, enter the subject you want to appear in the Subject field in the e-mail notification (for example, **New template has been moved to QA**).
7. Select from among the following options, based on earlier steps in the build process:
 - Include promoted database as attachment
 - Include build comment in e-mail body
 - Include Make Version comment in e-mail body
 - Include doc link to promoted template
 - Include doc link to refreshed database(s)
8. In the Message field, enter the body of the e-mail notification (for example, Please test this database).

Note: The e-mail notification contains document links to the CIAO! report and the promotion path used. The CIAO! report details the steps taken during the promotion. It is also saved in the Teamstudio CIAO! database.

Save and close the document.

The new E-mail Notification entry appears in the right pane, under the Build or Promotion Path to which it applies.



On: mmac/mvny

Actions Steps Resources

- [-] Create...
 - [-] Promotion Path
 - [-] Verification...
 - [-] Build...
 - [-] Database Properties
 - [-] Element Properties
 - [-] Search and Replace
 - [-] Compile LotusScript
 - [-] Sign Database
- [-] Security...
- [-] Actions...
- [-] Move...
- [-] State...
- [-] Build Manager Settings...
- [-] Default Values

Go To CIAO! Create Move Action Enable/Disable Hide Details

Database	Path	Log File
[-] Demo		
[-] DiscSrc	mmac/mvny : bm/test/src/DiscSrc.nsf	mmac : ciaoldemolciaolog.nsf
[-] Inventory (TEMPLATE)	mmac/mvny : buildmanager/src/Inventory.ntf	mmac/mvny : ciaoldemolciaolog.nsf
[-] Promotion Path: Promote to mmac \ bm \ targ		
[-] Design Audit: Verify Corporate Standards		
[-] CIAO! Make Version: point +1		
[-] ACL: Apply Production template ACL		
[-] ACL Entry: 'LocalDomainAdmins' - PG - M - [CTPNFSEWL]		
[-] Database Properties: Set Template Name & Title		
[-] Compile All LotusScript: Make sure everything is up-to-date		
[-] Set Element Properties: Remove Prohibit Flag and element-level inheritance		
[-] Search and Replace: Stamp elements with Version Number from CIAO!		
[-] Sign Database: Make sure it's signed!		
[-] Create Copy: Copy to local for verification (Local : teste33\demo\exampledb.nsf)		
[-] Refresh Db Design:		
[-] Email Notification: FinanceGroup		